



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of masks;
- b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);
- c. Handwashing and respiratory etiquette;
- d. Cleaning and maintaining healthy facilities, including improving ventilation;
- e. Contact tracing in combination with isolation and quarantine, in collaboration with State and local health departments;
- f. Diagnostic and screening testing;
- g. Efforts to provide COVID-19 vaccinations to school communities;
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: Mountain View School District

Initial Effective Date: June 17, 2024

Date of Last Review: June 26, 2023

Date of Last Revision: June 26, 2023..Updated June 2024

How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

1. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The Superintendent of Schools and the administrative team hold monthly meetings where the most up-to-date CDC requirements and recommendations are viewed, discussed and processed. These administrative meetings may be called at any time if the CDC information related to staff and student safety is updated and/or changed. Both the elementary and the high school have slightly different actions plans based on the dynamic of these building and the needs and age of the students. These action plans will be discussed and reviewed at monthly faculty meetings, as needed. The focus of these plans include but are not limited to: cleaning, sanitizing, disinfecting, ventilation, social distancing, hand washing, and monitoring student and staff health.

2. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of <u>masks</u> ;	The LEA will continue to consider the CDC guidelines and recommendations for the 24-25 school year. The LEA will ensure that employees and students will have access to masks upon request. The wearing of masks are optional and at the discretion of each individual faculty/staff member and student.

ARP ESSER Requirement	Strategies, Policies, and Procedures
b. Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);	The district will maintain appropriate physical distancing whenever possible or as needed. The cafeteria, gymnasium, and library may be used for additional social distancing space if a resurgence occurs in the future with COVID-19.
c. <u>Handwashing and respiratory etiquette</u> ;	Hand sanitizer and/or hand wipes are provided in all classroom and most common areas. Handwashing signs are available for students in common bathroom areas. A review of best handwashing practices may be reviewed with students during the school year.
d. <u>Cleaning and maintaining healthy facilities, including improving ventilation</u> ;	Our high traffic areas (counters, tables, doorknobs and water fountains are wiped down throughout the day, as needed. Teachers may open windows during the day to help with ventilation when weather permits. High grade filters are currently being used and are changed as needed. All cleaning supplies and disinfectants meet the CDC guidelines. Every classroom and high traffic areas may be byoglobed as needed or requested. All buses are sanitized often after each bus run. The district has installed new air handlers for most high school classrooms.
e. <u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u> , in collaboration with the State and local health departments;	The district is now encouraging all faculty, staff and students to stay home when they are sick. The district directly consult the Department of Health if a resurgence occurs related to COVID-19.
f. <u>Diagnostic</u> and screening testing;	If a COVID-19 resurgence occurs, the district would consider opportunities offered by the PA Department of Health to conduct diagnostic and screening testing on school district campus for students and staff.
g. Efforts to provide <u>vaccinations to school communities</u> ;	If a COVID-19 resurgence occurs, the district would be open to offering future vaccination opportunities for the community.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	Our LEA will work directly with our Director of Special Services on identifying any additional health and safety accommodations needed for our students with disabilities. The LEA will ensure that all accommodations are met so all of our

ARP ESSER Requirement	Strategies, Policies, and Procedures
	students can find success within our updated health and safety plan. Further, if needed, our special education teachers will assist by working directly with families of students to check on and review any and all needs to ensure student success.
i. Coordination with state and local health officials.	The LEA and building principals will collaborate on all district future positive COVID-19 cases and informing parents of the updated CDC guidelines. Any further recommendations from the PA Department of Health on updating our Health and Safety measures will be discussed and considered.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Mountain View School District** reviewed and approved the Health and Safety Plan on **Monday, June 17, 2024**.

The plan was approved by a vote of:

6 Yes

 No

3 Absent - *Michael S. Elia, Ed.D.*
Superintendent of Schools
6/17/2024

Affirmed on: **Monday, June 17, 2024**

By:



(Signature* of Board President)

Jason Richmond

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

Mountain View School District
“A Community’s Commitment to Excellence”
Board of Education Public Meeting

Monday, June 17, 2024 - 7:00 PM
Agenda

1. Opening Activities

- 1.1. Call to Order
- 1.2. Prayer, Pledge of Allegiance
- 1.3. Roll Call

Board of Education:

- | | |
|-------------------------|--|
| ___ Mr. Michael Barhite | ___ Ms. Louise Cator |
| ___ Mr. Kenneth Decker | ___ Mr. Tracy Flynn |
| ___ Mr. Derek O’Dell | ___ Mr. Michael Talabiska |
| ___ Mr. Michael Molenko | ___ Mr. Danny Very |
| ___ Mr. Jason Richmond | ___ Mr. Thomas Witiak, Sec. Non-Member |

Administration:

- | | |
|-----------------------|----------------------------------|
| ___ Dr. Michael Elia | ___ Mr. Patrick McGarry |
| ___ Mr. Thomas Witiak | ___ Dr. Mark Lemoncelli |
| ___ Mr. Andrew Snyder | ___ Mr. Joseph Gaughan, Attorney |
| ___ Mrs. Erica Loftus | |

1.4. Pride in Mountain View:

Yearly Act 55 District Safety Presentation- Mr. Andrew Snyder

1.5. Approve the Board Minutes

The motion is made by _____, second by _____, to approve the minutes dated May 20, 2024, as presented.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

1.6. Treasurer’s Report – Michael Talabiska, Treasurer

1.7. First Hearing of Visitors

You may speak about anything on the agenda. Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the

appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.

2. Finance Committee: Michael Barhite, Chairperson
Committee Members: Michael Molenko, Derek O'Dell

2.1. Approve June Bill List

The motion is made by _____, second by _____, to approve the list of bills for June 17, 2024 for the General Fund in the amount of \$1,091,438.61 and the Cafeteria Fund in the amount of \$572.60 totaling \$1,092,011.21, as presented.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

2.2. Approve Exonerations for Real Estate, Per Capita and Occupation Taxes

The motion is made by _____, second by _____, to approve exonerations for 2024 real estate, 2024 per capita taxes and 2024 occupation taxes as submitted by the Susquehanna County Courthouse and tax collectors, as presented.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

2.3. Approve 2024-2025 Final Budget

The motion is made by _____, second by _____, to approve the 2024-2025 Final Budget in the amount of \$22,933,907.00, as presented.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

2.4. Approve 2024-2025 Annual Tax Levy

The motion is made by _____, second by _____, to approve the 2024-2025 Annual Tax Levy as follows: 50.4404 mills real estate tax, \$5.00 per capita tax under Act 511, \$5.00 per capita tax under Section 679 of the Public School Code, Occupational Assessment Tax at 100 mills, 0.5% Earned Income Tax under Act 511 and 1 % Real Estate Transfer Tax. The discount rate is 2% and ends on August 31, 2024. Face period begins on September 1, 2024 and ends on October 31, 2024. The penalty rate is 10% and begins on November 1, 2024 and ends on December 31, 2024 The last day to pay tax collector is December 31, 2024. Installment payments are due by August 31, 2024, September 30, 2024 and October 31, 2024, respectively.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

2.5. Approve 2024 Homestead and Farmstead Exclusion

The motion is made by _____, second by _____, to approve the 2024 Homestead and Farmstead Exclusion in the amount of \$791,803. There are 2,234 eligible Homesteads and Farmsteads.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.6. Approve Transfer of Funds

The motion is made by _____, second by _____, to authorize transfer of funds from General Fund to Debt Service Fund in the amount of \$422,390.00 for the July 1, 2024 bond payment of \$422,390.00 for the Bond Series of 2018.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.7. Appoint School District Treasurer for 2024-2025

The motion is made by _____, second by _____, to appoint _____ as school district treasurer for the 2024-2025 school year.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.8. Approve Service Agreement with Grand Canyon University

The motion is made by _____, second by _____, to approve a Services Agreement between the Mountain View School District and Grand Canyon University, as presented.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.9. Approve Agreement with NEIU 19

The motion is made by _____, second by _____, to approve the Special Education Services Agreement between the Mountain View School District and NEIU 19 for the 2024-2025 school year, as presented.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.10. Approve Continuation of Student Activities

The motion is made by _____, second by _____, to approve continuation of the following student activities – Activities, Art Club, Backpack Program, Band, Chorus, Class of 2025, Class of 2026, E-Sports, Family and Consumer Sciences, FBLA, Mountain View Student Government Association, Music Theatre, National Honor Society, National Junior Honor Society, PJAS, Students Against Drunk Driving, Scholastic Team, Science, Ski / Snowriders Club, Strategies for Life, Students In Need, and Yearbook for the 2024-2025 school year.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.11. Approve Substitute Per Diem Rate Sheet

The motion is made by _____, second by _____ to approve the Substitute Per Diem Rate Sheet for the 2024-2025 school year, as presented.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.12. Approve Service Agreement with Commission on Economic Opportunity

The motion is made by _____, second by _____, to approve a Services Agreement between the Mountain View School District and Commission on Economic Opportunity, as presented.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.13. Approve Establishing Student Activities

The motion is made by _____, second by _____, to approve establishing the following student activities – Student Climate and Culture for the 2024-2025 school year.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.14. Approve Closing Student Activities

The motion is made by _____, second by _____, to approve closing the following student activity - Olweus for the 2024-2025 school year.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.15. Approve Tax Anticipation Note

The motion is made by _____, second by _____, to approve a Tax Anticipation Note with Peoples Security Bank not to exceed \$2,000,000.00.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

2.16. Approve Service Agreement with Graham Academy

The motion is made by _____, second by _____, to approve a Services Agreement between the Mountain View School District and Graham Academy, as presented.

Voting: _____ Yes _____ No _____ Abstain _____ Absent

3. Personnel Committee: Michael Molenko, Chairperson
Committee Members: Louise Cator, Derek O'Dell

3.1. Accept Letter of Resignation

The motion is made by _____, second by _____ to accept the letter of resignation for Cathy Swanson from her Cafeteria Monitor position effective June 5, 2024, as presented.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

3.2. Post and Advertise for Cafeteria Monitor Position

The motion is made by _____, second by _____ to post and advertise for a Cafeteria Monitor position.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

3.3. Accept Letter of Resignation

The motion is made by _____, second by _____ to accept the letter of resignation for Patricia Edwards from her Cafeteria position effective June 5, 2024, as presented.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

3.4. Accept Letter of Resignation

The motion is made by _____, second by _____ to accept the letter of resignation for Marybeth Krivak from her Librarian position effective the last day of the 2023-2024 school year, as presented.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

3.5. Approve Additional ESY Staff

The motion is made to approve additional ESY Staff for summer 2024:

Paraprofessional Substitute: Caitlyn Williams

Voting: ___ Yes ___ No ___ Abstain ___ Absent

3.6. Accept Letter of Resignation

The motion is made by _____, second by _____ to accept the letter of resignation for Chris Kelly from his JH Boys Soccer Coach position.

Voting: ___ Yes ___ No ___ Abstain ___ Absent

3.7. Advertise for JH Boys Soccer Coach Position

The motion is made by _____, second by _____ to advertise for a JH Boys Soccer Coach position.

Voting: ____ Yes ____ No ____ Abstain ____ Absent

3.8. Accept Letter of Resignation

The motion is made by _____, second by _____ to accept the letter of resignation for Julie Beach from her JH Girls Soccer Coach position.

Voting: ____ Yes ____ No ____ Abstain ____ Absent

3.9. Advertise for JH Girls Soccer Coach Position

The motion is made by _____, second by _____ to advertise for a JH Girls Soccer Coach position.

Voting: ____ Yes ____ No ____ Abstain ____ Absent

3.10. Accept Letter of Resignation

The motion is made by _____, second by _____ to accept the letter of resignation for Tosha Shay from her Girls Volleyball Coach position.

Voting: ____ Yes ____ No ____ Abstain ____ Absent

4. Policy Committee: Michael Talabiska Chairperson

Committee Members: Danny Very, Tracy Flynn

4.1. Approve the Following Policies:

The motion is made by _____, second by _____, to approve the following policies, as presented.

Policy 216-Student Records
Policy 216.1-Supplemental Discipline Records
Policy 802-School Organization

Voting: ____ Yes ____ No ____ Abstain ____ Absent

4.2. Second Reading of the Following Policies (Discussion):

Policy 626- Federal Fiscal Compliance
Policy 830- Breach of Computerized Personal Information
Policy 830.1-Data Governance-Storage/Security

4.3. First Reading of the Following Policy:

5. Education Committee: Michael Talabiska, Chairperson
Committee Members: Tracy Flynn, Louise Cator

5.1. Approve Field Trip Requests

The motion is made by _____, second by _____, to approve the following conference requests:

- A. Matthew Donnelly and 9 students, Saturday, June 1, 2024 PIEA State Championships, Wilkes University (Transportation \$67.00)

Voting: ____ Yes ____ No ____ Abstain ____ Absent

5.2. Approve Agreement with Lackawanna College

The motion is made by _____, second by _____, to approve an agreement between The Mountain View School District and Lackawanna College for Pre-College Courses, as presented.

Voting: ____ Yes ____ No ____ Abstain ____ Absent

5.3. Approve Conference Requests

The motion is made by _____, second by _____, to approve the following conference requests:

- Sarah Evans, Carla Hendricks, Melissa Berish, and Erica Loftus, Wednesday, Thursday, Friday, June 5,6,7, 2024, Establishing Component Skills Through EBP, IU 18, Kingston, PA (Travel \$532.64, Substitute Teacher \$110.00, Substitute Para \$48.00, Salaries \$1,570.79; Total \$2,261.43)

Voting: ____ Yes ____ No ____ Abstain ____ Absent

5.4. Approve Health and Safety Plan

The motion is made by _____, second by _____, to approve Health and Safety Plan for the Mountain View School District, beginning the 2024-2025 school year, as presented.

Voting: 6 Yes ____ No ____ Abstain 3 Absent

-approved

6. Building and Site Committee: Danny Very, Chairperson
Committee Members: Michael Barhite, Kenneth Decker

Mr. Taylor's Report

7. Transportation Committee: Kenny Decker, Chairperson

Committee Members: Michael Barhite, Danny Very

8. Labor Relations Committee: Jason Richmond, Chairperson

MVEA Committee Members: Michael Talabiska, Danny Very, Kenneth Decker

MVESPA Committee Members: Derek O'Dell, Michael Talabiska, Danny Very

9. Administration

9.1. Principals' Comments

Elementary Principal - Mr. Patrick McGarry
High School Principal - Dr. Mark Lemoncelli

9.2. Director of Special Services - Mrs. Erica Loftus

9.3. Director of Curriculum, Instruction, and Federal Programs - Mr. Andrew Snyder

9.4. Business Manager – Mr. Thomas Witiak

9.5. Superintendent - Dr. Michael Elia

10. Closing

10.1. New Business from Board Members

10.2. Second Hearing of Visitors

You may address any topic. Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.

10.3. Executive Session – Announcement of executive sessions held and/or scheduled.

HELD:

- Monday, June 17, 2024 - 6:00pm - _____pm for Personnel

SCHEDULED:

- Monday, July 22, 2024 before the public meeting

11. Adjourn

The motion was made by _____, second by _____, to adjourn. The meeting adjourned at _____pm.

Enclosures:

- 1.5- May 30, 2024 Minutes
- 1.6- Treasurer's Report
- 2.1- Bill List
- 2.2- Exonerations for Real Estate, Per Capita and Occupation Taxes
- 2.3- Final Budget
- 2.8- Grand Canyon
- 2.9- NEIU
- 2.11- Per Diem Sheet
- 2.12- Commission on Economic Opportunity
- 2.16- Graham Academy
- 3.1- Swanson
- 3.3- Edwards
- 3.4- Krivak
- 4.1- Policy 216-Student Records
 - Policy 216.1-Supplemental Discipline Records
 - Policy 802-School Organization
- 4.2- Policy 626: Federal Fiscal Compliance
 - Policy 830- Breach of Computerized Personal Information
 - Policy 830.1-Data Governance-Storage/Security
- 4.3- GASB
- 5.2- Lackawanna College
- 5.4- Health and Safety